

Meeting of the
IDAHO BOARD OF NURSING
Red Lion Inn - ParkCenter, 424 E Park Center Blvd.
Boise, Idaho

February 3-4, 2005

MINUTES

- Time and Place* A regular meeting of the Idaho Board of Nursing was held on February 3-4, 2005, in Boise, Idaho.
- Presiding* Randall Hudspeth, RN, NP, CNS, Chairman
- Call to Order* The meeting was called to order at 9:05 AM, Thursday, February 3, 2005, by Randall Hudspeth, Chairman.
- Those Present*
Board Randall Hudspeth, NP, CNS, Boise, Chairman
Dan Bauer, RN, Boise
Ridon Clemm, LPN, Idaho Falls
Karen Ellis, RN, Pocatello
Sheri Florence, Consumer, Boise
Analyn Frasure, LPN, Pocatello
Jill Howell, RN, Jerome, Vice-Chairman
Susan Odom, RN, Moscow
- Absent* Shirlie Meyer, RN, Meridian
- Staff* Sandra Evans, MAEd, RN, Executive Director
Vicky Goettsche, MBA, RN, Associate Director
Linda Coley, Management Assistant
Kay Christensen, Deputy Attorney General
- Consent Agenda*
Motion The Consent Agenda was adopted as presented. The Consent Agenda included information regarding the following items:
- A. Approval of Minutes of the November 11-12, 2004 meeting as printed.
 - B. Reports of meeting attendance:
 - 1. Report by Randy Hudspeth on the Regulatory Excellence Institute held January 10-12, 2005 in San Francisco, CA.
 - 2. Report by Sandy Evans on the Nurse Licensure Compact Administrators Meeting and NLC Summit held December 5-7, 2004 in Washington, DC.
 - C. Results of APPN Continuing Education 2004 Interim Audit

D. Informational Items:

1. Report of Staff Activities for the period October 15, 2004 through January 14, 2005, including progress towards accomplishment of strategic goals.
2. Financial Report for the Second Quarter – FY 2005
3. Strategic Plan Status Report for the period November 2004 - January 2005.
4. Special Projects Update – January 2005
5. NCSBN Activities Update - January 2005

Awards Program

Randy Hudspeth presented information on the National Council of State Boards of Nursing's Awards Program. The Nurse Practitioners of Idaho and the Idaho Nurses Association plan to nominate the Idaho Board of Nursing for the Regulatory Excellence Award.

Selection of
Delegates - NCSBN
Motion

A motion was made and carried, to select the following members and staff to attend meetings of the National Council of State Boards of Nursing and to serve as voting delegates during 2005:

Mid-Year Meeting to be held March 22-23, 2005 in Chicago, Illinois - Randy Hudspeth, Ridon Clemm

Annual Meeting and Delegate Assembly to be held August 2-5, 2005 in Washington, DC - Randy Hudspeth, Jill Howell, Karen Ellis, Associate Director

Randy Hudspeth and Jill Howell will serve as voting delegates for the Annual Meeting; Karen Ellis will serve as the alternate

Approval of Travel

A motion was made and carried, to approve the travel and related expenses for the NCSBN 2005 Mid-Year Meeting and Leadership Seminar, NCSBN 2005 Annual Meeting and Delegate Assembly and for attendance by the Board's legal counsel and a staff member at the NCSBN Board Investigator and Attorney Workshop to be held May 22-25, 2005 in Denver, Colorado.

Appointment of
PRN Chair
Motion

A motion was made and carried, to appoint Karen Ellis, RN as the continuing chair of the Program for Recovering Nurses Advisory Committee for the period ending May 2006, pending her reappointment to the Board.

Legislative Update

Sandra Evans, Executive Director, presented an update of the progress of the Board's pending rules and bills pending before the Legislature.

Kay Christensen, Deputy Attorney General, presented an update on the proposed fee increases to be presented as proposed rule revisions to the 2006 Legislature.

Policies
Motion

Sandra Evans presented draft policies for consideration by the Board. Policies include:

- Petitions for Licensure Reinstatement Following Disciplinary Action
- Approval Criteria for International Credentials Review Organizations

Following review, a motion was made and carried, to approve the policies as presented.

Strategic Plan

Mary Ellen Grobe, Consultant, facilitated further discussion on development of the Board's Strategic Plan for FY 2006 and received feedback from Board members for modification to the Plan which will be presented to identified stakeholders for feedback. The final plan will be presented in April for adoption.

Report of PRN
Committee Meeting

Karen Ellis, RN, Chairperson, presented a report of the meeting of the Advisory Committee of the Program for Recovering Nurses held on January 21, 2005. The Board members reviewed the significant activities of the Committee including development of a Program and Contractor Assessment Tool. Two RNs and one LPN were referred to the Board with recommendations for disciplinary action.

Following her report, the Board took the following action:

Motion

Jane Holbrook, N-13257 - Case 03-008 - following their meeting with the licensee, a motion was made and carried to issue an Order of Revocation of licensure.

Motion

Diana Lee, PN-9033 - Case 02-030 - adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation of licensure.

Motion

Kyle Wood, N-30542 - Case 04-055 - adopted Findings of Fact, Conclusions of Law and issued an Order of Revocation of licensure.

Review of
Disciplinary Cases
Motion

Christopher Wright, PN-12527 – Case 04-121 - issued an Order of Revocation based on admission of a violation of the Nursing Practice Act and Board Rules.

Motion

Martin Thiede, N-30197 - Case 04-123 - issued an Order of Revocation based on admission of a violation of the Nursing Practice Act and Board Rules.

Motion

Victoria Hartwell, PN-10928 – Case 04-076 - issued an Order of Revocation based on violation of the Nursing Practice Act and Board Rules.

Motion

Karen Leavitt, N-28021 - Case 04-079 - accepted the Stipulation and Consent Order to Indefinitely Suspend the license and stay the suspension pending completion of continuing education courses and payment of disciplinary costs.

Motion

Stephanie Mason, PN-11719 - Case 04-053 & 04-110 - issued an Order of Revocation based on violation of the Nursing Practice Act and Board Rules.

Motion

Frances Widener, PN-4781 - Case 04-088 - issued an Order of Revocation based on violation of the Nursing Practice Act and Board Rules.

Motion

Sheryl Forrey, N-26823 - Case 98-07 - denied the request for early release from the Contract for Monitoring.

Non-Routine
Applications
Motion

Board members reviewed the information presented on behalf of applicants requesting reinstatement of licensure following disciplinary action. Following discussion, the following action was taken:

John Mark Evans, N-11278 – Case 03-005 – reinstated the professional nurse license contingent on the license being surrendered and Mr. Evans being monitored through the PRN program; to be managed in cooperation with the Washington DC monitoring program and payment of disciplinary costs.

Deena Criddle, PN-11447 – Case 02-010 – denied the request for reinstatement of licensure at this time. The applicant must demonstrate a longer period of sobriety and stability in recovery prior to re-application.

Christine Blum, N-19573 – Case 95-17 – reinstated the license without restrictions on the condition that the license be surrendered and Ms. Blum enroll in the PRN program for monitoring. The limited license, when issued, will include the requirement for supervised practice in accordance with the Board's policy for licensees who have been out-of-practice.

Position Statement

Board members reviewed the "Position on Safety to Practice" and appointed a task force to discuss the statement further and present their report and recommendations to the Board in April. Susan Odom will chair the task force to include members: Dan Bauer, Jill Howell, Sandy Evans and Vicky Goettsche.

Open Forum

Time for an open forum was provided between 9:15 am and 10:00 am on Friday, February 4, 2005. Simonne deGlee, Idaho Alliance of Leaders in Nursing (IALN) presented a letter on behalf of the IALN Board of Directors. The Board of Directors have invited a Board or staff member to attend their meetings as a non-paying/non-voting Ex-Officio member. Following Ms. deGlee's presentation, the meeting continued as scheduled.

Appointment of Ex
Officio Member
Motion

Following return to the regular meeting, a motion was made and carried, to appoint the Executive Director as the representative to the Idaho Alliance of Leaders in Nursing to serve in the Ex-Officio capacity with reports to the Board to be included with the regularly Consent Agenda.

APPNAC
Action

Vicky Goettsche, Associate Director, presented information on the actions of the Advanced Practice Professional Nurse Advisory Committee for FY 2004.

Committee
Recommendation
Motion

Vicky Goettsche presented a recommendation from the Advanced Practice Professional Nurse Advisory Committee to adopt the policy, "Continued Recognition of National Certifying Organizations". Following their review, a motion was made and carried to adopt the policy. A copy of the policy is attached to these minutes.

Issues in Schools

Sandra Evans reported on the progress to appoint a task force to consider issues raised by school nurses, including the management of insulin injections. Key stakeholders were identified and a plan of action was developed. Progress, including any recommendations from the committee will be presented at the next Board meeting.

Update on New
Program
Implementation -
Apollo College

Sandra Evans presented an update on the progress of Apollo College's (formerly the American Institute for Health Technology) new program implementation. An on-site survey has been scheduled for March. The report of the survey will be presented to the Board for consideration at the April meeting.

Idaho State
University - ADN
Program

Carla Dando, Chair-Department of Health Occupations, Linda Smith, Program Director, and Joanne Pearce, Instructor, Idaho State University, College of Technology, met with the Board to request provisional approval of the proposed associate degree professional nursing program in order to admit students to the program. Information was presented for the Board's review, including program policies, curriculum plans and clinical affiliation agreements.

Motion

Following the Board's review, a motion was made and carried, to grant provisional approval to Idaho State University, College of Technology - Pocatello, for implementation of the Associate of Science Degree Professional Nursing Program contingent on final review of documents and determination by the Executive Director that all criteria have been met.

Rules Review/
Revision Task Force
Motion

The following Board members were appointed as members of the Rules Revision Subcommittee:

Susan Odom

Randy Hudspeth

Shirlie Meyer

The committee will be reviewing the Education Rules for possible modifications.

Board Newsletter

Board members considered strategies for enhancing the Board's Newsletter: "News from Idaho" and will review the process again during FY 2006.

Board Self-
Assessment

Board members reviewed their policies requiring on-going self-assessment by the Board for the purpose of maintaining continual progress toward accomplishment of established goals. Following their review, suggestions were made for revision of the assessment tool. Board on-going in-service was recommended, especially related to discipline processes and education issues. In addition, staff will refine agenda materials for the April meeting in an effort to reinforce strategic goals, mission, etc.

Licenses
Issued

Under the responsibilities delegated to the Executive Director, professional and practical nurse licenses were issued by interstate endorsement, examination, reinstatement and emeritus to the following persons since the November 11-12, 2004 meeting of the Board. See pages: 3296 - 3301

Under the responsibilities delegated to the Executive Director, advanced practice professional nurse licenses were issued to the following persons since the November 11-12, 2004 meeting of the Board. See page: 3302

Adjournment
Motion

A motion was made and carried that the meeting be adjourned. Meeting adjourned at 11:55 AM, Friday, February 4, 2005.

Chairman

Vice-Chairman